**Safeguarding children**

**1.9 Maintaining children’s safety and security on premises**

**Policy statement**

Burghclere Pre-School maintains the highest possible security of our premises to ensure that each child is safely cared for during their time with us.

**EYFS key themes and commitments**

|  |  |  |  |
| --- | --- | --- | --- |
| **A Unique Child** | **Positive Relationships** | **Enabling Environments** | **Learning and Development** |
| 1.3 Keeping safe | 2.2 Parents as partners |  |  |

**Procedures**

## *Children's personal safety*

* Burghclere Pre-School ensures all employed staff have been checked for criminal records by an enhanced disclosure from the DBS (disclosure and barring service.)
* Adults do not normally supervise children on their own.
* All children are supervised by adults at all times.
* Whenever children are on the premises at least two adults are present.
* Burghclere Pre-School carry out risk assessment to ensure children are not made vulnerable within any part of our premises, nor by any activity.

## *Security*

* Systems are in place for the safe arrival and departure of children.
* The times of the children's arrivals and departures are recorded.
* The arrival and departure times of adults - staff, volunteers and visitors - are recorded.
* Our systems prevent unauthorised access to our premises.
* Our systems prevent children from leaving our premises unnoticed.
* The personal possessions of staff and volunteers are securely stored during sessions.

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| This policy was adopted at a meeting of | Burghclere Preschool | name of setting |
| Held on | 24th April 2022 | (date) |
| Date to be reviewed | April 2023 | (date) |
| Signed on behalf of the management committee |  |
| Name of signatory | Emily Osborne  |
| Role of signatory (e.g. chair/owner) | Trustee |